



Request for In-House Demo – Meal Purchase / Set-Up

*\*Requests must be made 2 days in advance of In-House Demonstration*

Today's Date: \_\_\_\_\_ Date of Demo: \_\_\_\_\_ Time to begin *Demo*: \_\_\_\_\_

Lead Sales Rep: \_\_\_\_\_ Time to begin *Meal*: \_\_\_\_\_

Number of Staff: \_\_\_\_\_ Number of Guests: \_\_\_\_\_ *(Maximum of 2 staff per event without prior approval)*

Location for Meal Set-Up (select one):  MCCU (4 or less only) **or**  Theatre

Menu Choice (select one):  Deli Trays / Sandwiches **or**  \* Barbeque *(\*Minimum \$50,000 Est. Sale – Cannot be served before 11:45 am)*

Company Name: \_\_\_\_\_

Names/Titles of Guests: \_\_\_\_\_  
\_\_\_\_\_

Names/Roles of Staff to Attend: \_\_\_\_\_  
\_\_\_\_\_

Primary Interest (system(s)) \_\_\_\_\_

Date Proposed \_\_\_\_\_

Expected Close Date \_\_\_\_\_

Value of Opportunity \$ \_\_\_\_\_

Method of Payment \_\_\_\_\_

Estimated Cost of Demo \$ \_\_\_\_\_

Manager Remarks: \_\_\_\_\_

Manager Approval: \_\_\_\_\_ Co-Chairman: \_\_\_\_\_

***Form must be approved by both a Manager and Chairman before meal purchase and set-up can begin.***